Richmond Heights Memorial Library
REQUEST FOR RECONSIDERATION OF MATERIALS

Richmond Heights Memorial Library welcomes comments and suggestions regarding the continued appropriateness of materials. All public suggestions will be considered in the ongoing process of collection development.

Individuals may take issue with library materials that do not support their tastes and views. Staff is available to discuss concerns and identify alternate materials that may be available. If a patron’s concern is not satisfied through discussion with staff, a formal, written request for consideration of materials may be submitted to the Library Director. Copies of this form are available at the Library.

The Library is not a judicial body. Laws governing obscenity, subversive materials, and other questionable matters are subject to interpretation by the courts. Therefore, no challenged material will be removed solely for the complaint of obscenity or subject covered by the material. No materials will be knowingly added to the Library Collection that have been previously determined to be in non-compliance with local laws.

For a request for reconsideration to be considered, the form must be completed in full. The patron submitting the request must be a resident of Richmond Heights and hold a valid borrower’s card. The Director will respond, in writing within thirty days of receipt, to the patron’s request for reconsideration. The response will indicate the action to be taken and reasons for or against the request. An item will only be evaluated for reconsideration once in a twelve-month period.

Adopted by the RHML Library Board of Trustees March 12, 2001
Reviewed and adopted by Board of Trustees, March 2014