

Richmond Heights Memorial Library  
8001 Dale Ave.  
St. Louis, MO 63117  
(314) 645-6202

**BOARD OF TRUSTEES MEETING AGENDA**

**Monday, May 20, 2024, 5:30 p.m.**

**Location:** In Person at Richmond Heights Memorial Library (or Virtual via Zoom)

The public can watch/listen live by computer or telephone:

Telephone Dial +1 312 626 6799 US (Chicago)

<https://zoom.us/j/97191566218?pwd=SmZNU0NKcDIkd3duUWFPblhYTnJjUT09>

Meeting ID: 971 9156 6218

Passcode:

Public comments:

Public comments shall be presented by persons who have signed up on the provided sheet in the meeting room. Only those persons who have signed up will be recognized. The sign-up sheet will be available in the meeting room beginning at 5:00 PM. All public comments shall be limited to 5 minutes per speaker to allow for all comments to be heard. Unused time will not be transferred to other speakers.

- I.** Call to Order and Roll Call
- II.** Approval of the [Minutes, April 15, 2024](#)
- III.** Correspondence
- IV.** President's Report
  - A.** Board Officer Slate 2024-2025 and votes
  - B.** Fiscal Year End Requirements
- V.** Library Financial Report
  - A.** Apr. 2024 Balance Sheet/Budget Report; Apr. 2024 Commerce Bank Statement
- VI.** Director's Report and Citizen comments
  - A.** [Apr. 2024](#)
- VII.** Old Business
  - A.** [DRAFT Revision C-002 Use of Volunteers](#)
  - B.** [DRAFT Revision C-004 Patron Code of Conduct](#)
  - C.** [DRAFT Revision E-01–E-28 \(Employee Manual\)](#)
- VIII.** New Business
  - A.** T-Bill 912797FS1 maturing 6/13/24
  - B.** [DRAFT Library Budget Packet FY2024-2025](#)
- IX.** Closed Session - Board will vote on whether to hold a closed meeting pursuant to Subsection (13) of Section 610.021 RSMo, to discuss individually identifiable personnel records, performance ratings or records pertaining to employees.
- X.** Adjournment