

Richmond Heights Memorial Library
8001 Dale Ave.
St. Louis, MO 63117
(314) 645-6202

BOARD OF TRUSTEES MEETING MINUTES

Monday, September 22, 2025 at 5:30 p.m.

Location: In Person in the Richmond Heights Memorial Library meeting room

PUBLIC HEARING

- I. Call to Order and Roll Call
This public hearing was called to order at 5:31 PM by President Jolene Klingenberg. Additional trustees present were Jenny Renfrow, Connie Agard, and Betsy Simmons. Trustee Jennifer Morgan joined via videoconference. Director Kathleen Gallagher and Assistant Director Ronya McCool represented the Library.
- II. New Business
 - A. [Resolution 01-22](#) establishing the rate of annual taxes to be collected in the Richmond Heights Memorial Library District, Richmond Heights, Missouri, for the year 2025 for Library purposes

The board reviewed the content of the resolution. No other residents or interested parties were in attendance. Notice of the resolution had been posted in the St. Louis Countian.
- III. Close Hearing
Jenny Renfrow made a motion to close the hearing, was seconded by Connie Agard, and the board unanimously agreed to close the hearing at 5:35 PM.

REGULAR MEETING

This meeting was called to order at 5:35 PM by President Jolene Klingenberg. Additional trustees present were Jenny Renfrow, Connie Agard, and Betsy Simmons. Trustee Jennifer Morgan joined via videoconference. Director Kathleen Gallagher and Assistant Director Ronya McCool represented the Library.

- I. Approval of the [Minutes, August 18, 2025](#)
Betsy Simmons motioned to approve these minutes as written. She was seconded by Connie Agard, and the board unanimously voted to approve the August minutes.
- II. Citizen Comments
See Director's Report.

III. Correspondence

Director Kathleen Gallagher called the Board's attention to three pieces of correspondence:

- An email from Jim Slattery of SLPL regarding MOSIP
- A memo from City Manager Amy Hamilton regarding 2025 property tax rates
- A letter from Stifel representative Martin J. Ghafoori concerning general information about library financing

IV. President's Report

A. Election of Board Treasurer

Jenny Renfrow stepped forward as a candidate for this position. Connie made a motion to nominate Jenny Renfrow as Board Treasurer, seconded by Betsy Simmons. A unanimous roll call vote was taken: Jolene Klingenberg, aye; Jenny Renfrow, aye; Connie Agard, aye; Betsy Simmons, aye; Jennifer Morgan, aye. The Board welcomes Jenny as treasurer.

B. Committee Appts.

Jenny Renfrow, Betsy Simmons, and Jennifer Morgan will serve on the Finance committee.

V. Library Financial Report

A. August 2025 Balance Sheets/Budget Report; August 2025

Commerce Bank Statement

Director Kathleen Gallagher reports that this early in our fiscal year, everything is as it should be on balance sheet and budget report. She pointed to the checking account statement, which now shows 2.2% interest earnings

VI. Director's Report

A. August 2025 and Statistical Report

Kathleen shared some highlights from the director's report:

- Ronya McCool and Sam Leach joined an MLC/MEC committee to explore options for upgrading and installing Evergreen on our self-check machines.
- Kathleen will attend the Missouri Evergreen Board retreat this Friday, September 26, in Bolivar, MO.
- The Missouri Library Association's annual conference will take place in Chesterfield on October 8 and 9, and the Library is sending Cindy Cantrell, Alison Kocher, and Kim Williams.

B. MOSIP Q&A: Angie Hughes, CPA

Angie Hughes, representative of MOSIP, made a presentation via videoconference about what MOSIP is and does.

VII. Old Business

A. DRAFT Open Meetings & Records Policy F-004

Jenny Renfrow made a motion to approve this policy as written, seconded by Connie Agard, and the board voted unanimously to approve this policy.

VIII. New Business

- A. Resolution 01-22 establishing the rate of annual taxes to be collected in the Richmond Heights Memorial Library District, Richmond Heights, Missouri, for the year 2025 for Library purposes

Connie Agard made a motion to approve this resolution as written, seconded by Betsy Simmons. The board unanimously approved the resolution by roll call vote: Jolene Klingenberg, aye; Jenny Renfrow, aye; Connie Agard, aye; Betsy Simmons, aye; Jennifer Morgan, aye.

IX. Adjournment

Jenny Renfrow made a motion to adjourn the meeting, seconded by Connie Agard, and the board unanimously agreed to adjourn at 6:12 PM.

Prepared by: Ranya F. McCool, 10/20/25

Secretary: Janelle Hickins 10/20/2025