

Richmond Heights Memorial Library
8001 Dale Ave.
Richmond Heights, MO 63117
(314) 645-6202

BOARD OF TRUSTEES MEETING Minutes
Monday, May 18, 2026 at 5:30 p.m.

- I. Call to Order and Roll Call
The meeting was called to order at 5:34 PM with Jolene Klingenberg presiding. Trustees present included Jenny Renfrow, Jennifer Morgan, Toni Schmidt, Jan Niehaus, Betsy Simmons, with Judy Williams attending via videoconference. Trustees Jane Barker and Constance Agard were absent. Director Kathleen Gallagher and Assistant Director Ronya McCool represented the Library.
- II. Approval of the [Minutes](#)
Approval of the April minutes was tabled until June's meeting.
- III. Citizen Comments: none
- IV. Correspondence: Mark Ellickson of Opinion Research Services sent a survey draft.
- V. President's Report
 - A. [Finance Committee Mtg. May 13, 2026](#): The Committee reviewed the draft survey and made small changes; Kathleen will discuss relative costs and other variables with St. Louis County Board of Elections to compare holding a ballot issue in Nov 2026 vs. April 2027. The Board will vote on timing at the June meeting. The Board will determine the levy increase amount in August.
 - B. Staff Performance Review - At the June meeting the Board will go into closed session to discuss the Director's performance review and compensation.
 - C. Election of Officers
 1. Board of Trustees [Roster](#): 3 trustees have terms expiring June 30, and all officer positions need to be voted on at the June meeting. All interested in officer positions, as well as those wishing to continue to serve at the end of their expiring term, should contact the President.
- VI. Library Financial Report : Revenue and expenditure numbers are in line with expectations; the MOSIP account is performing as expected and fund transfers to Commerce checking are simple and quick; a T-strip matured May 15 and was re-invested per the ladder plan.

- A. April 2026 Balance Sheets/Budget Report; April 2026 Commerce Bank [Statement](#)
- B. [MOSIP April 2026](#)

VII. Director's Report: the Board discussed Library events, recent patron donations, and patron comments.

- A. [April 2026](#) and [Statistical Report](#)

VIII. Old Business: Jenny Renfrow motioned to approve the changes. Jennifer Morgan seconded, and the motion was unanimously approved.

- A. Draft Review: Public Services Policies: [C-001 - C-009](#)

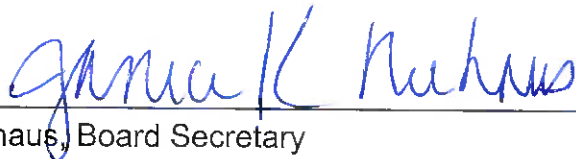
IX. New Business: The Board discussed the proposed budget, which is slightly under \$950,000. This will be voted on at the June meeting.

- A. [Draft Library Budget Packet FY 2026-2027](#)

A proposed cyber-liability insurance policy was not included in the packet but will be shared and discussed at the June meeting.

X. Adjournment: Jenny Renfrow motioned to adjourn, Betsy Simmons seconded, and the board voted unanimously to adjourn at 6:34 PM.

Submitted by: Kathleen Gallagher



Jan Niehaus, Board Secretary