

Richmond Heights Memorial Library
8001 Dale Ave.
Richmond Heights, MO 63117
(314) 645-6202

BOARD OF TRUSTEES MEETING AGENDA
Monday, August 17, 2026 at 5:30 p.m.

- I. Call to Order and Roll Call
President Jolene Klingenberg called the meeting to order at 5:31 PM. Trustees Toni Schmidt, Connie Agard, Betsy Simmons, Jenny Renfrow and Judy Williams were in attendance. Trustees Jennifer Morgan, Jane Barker, and Jan Niehaus were absent. Director Kathleen Gallagher and Assistant Director Ronya McCool represented the library.
- II. Approval of the [Minutes](#)
Connie Agard motioned to approve the June 2026 minutes as written, seconded by Toni Schmidt. Motion carried unanimously.
- III. Citizen Comments
None.
- IV. Correspondence
Kathleen Gallagher pointed out the resolution signed by Mayor Finney reappointing Jolene Klingenberg, Jane Barker, and Judy Williams to the Library Board for a term of 3 years. The Board and library welcomes them back and appreciates their service.
- V. President's Report
 - A. [Survey](#)
Payment and finalization of the survey are in process; the survey will be finalized in time for an August printing, and the library anticipates a September mailout with a close date in the third week of October.
 - B. Committee formation for ballot initiative
 1. Advocacy Committee
The Board discussed the necessity of forming this organization and clarifying the finance committee as a standing rather than ad hoc committee
 2. MO State Library [Standards](#), our [goals](#)
Director Kathleen Gallagher presented the library's current scoring using the MO State Library Standards. The Library is still improving; we have slightly higher enhanced and exemplary scores in certain categories. One goal that would also improve our score is to create an

evaluative process for the Director by management staff; this is in the formational stages. The library staff are also engaging in cybersecurity learning led by IT coordinator Rosie Leach; Rosie and Cindy Cantrell are also working to update the library website to comply with ADA requirements—with a goal of April 2027, well before the 2028 deadline.

VI. Library Financial Report

A. June, July 2026 Balance Sheets/Budget Reports; June, July 2026 Commerce Bank Statements

Kathleen Gallagher presented the budget reports for the previous two months. All is as expected.

B. MOSIP June, July 2026

The library is pleased with MOSIP both as a service and its fund performance; it is generating income and considered financially advantageous for the library.

VII. Director's Report

A. [June-July 2026](#) and [Statistical Report](#)

Summer reading is complete; we had 100 fewer participants this year but note last year's increased attendance may have been due to Maplewood's renovation. Circulation is still down but foot traffic and computer use still trend upward. The library has a successful eresource partnership with Scenic Regional Library and looks forward to the end of year usage report. And we are grateful for two recent patron donations, one of which was used for a staff summer reading wrap-up celebration.

VIII. Old Business

A. [Tax Rate Increase](#)

Kathleen Gallagher prepared a basic library budget based on projected revenues with a .35, .40, or .45 cent tax increase. The Board discussed tax rates beneficial for the library and how long a tax rate raise could be sustainable before exploring the potential for another raise.

Jenny Renfrow motioned to make the tax increase for the current proposed resolution .35 cents; seconded by Judy Williams. The board approved this motion unanimously by roll call vote: Jolene Klingenberg, aye; Jenny Renfrow, aye; Connie Agard, aye; Judy Williams, aye; Toni Schmidt, aye; Betsy Simmons, aye.

IX.

New Business

A. FY26-27 Amended Budget Packet

Kathleen Gallagher presented an amended budget that accounts for the higher cost of the survey and of putting an initiative on the ballot. This results in a very tight budget; no changes to payroll, but several administrative expenses have been tabled for the time being.

B. Trustees Ethics Statement and Conflict of Interest Policy

Individual trustees reviewed, signed and returned these statements.

C. September meeting date change

The board discussed moving the next board meeting to September 14 instead of September 21. Judy Williams made a motion to do so, seconded by Betsy Simmons, and the change in date carried unanimously.

X.

Adjournment

Jenny Renfrow made a motion to adjourn the meeting, seconded by Connie Agard, and the meeting adjourned at 6:21 PM.

Submitted by: Ronya McCool

Jolene Klingenberg
~~Jan Niehaus, Board Secretary~~

9/14/2026
Date

Jolene Klingenberg, Board President