

Richmond Heights Memorial Library
8001 Dale Ave.
Richmond Heights, MO 63117
(314) 645-6202

BOARD OF TRUSTEES MEETING MINUTES

Monday, June 15, 2026 at 5:30 p.m.

I. Call to Order and Roll Call

President Jolene Klingenberg called the meeting to order at 5:33 PM. Trustees Betsy Simmons, Jenny Renfrow, Jane Barker, Connie Agard, Jan Niehaus and Toni Schmidt were in attendance. Director Kathleen Gallagher and Assistant Director Ronya McCool represented the Library. Judy Williams and Jennifer Morgan were absent.

II. Approval of the Minutes

The board reviewed the May 2026 minutes. Jan Niehaus made a motion to approve the minutes as written, seconded by Jane Barker, and the minutes were approved unanimously. Jane Barker made a motion to approve the April minutes, seconded by Betsy Simmons, and the April 2026 minutes were approved unanimously.

III. Citizen Comments

None.

IV. Correspondence

Kathleen Gallagher presented a letter from the State Library regarding a planned visit on June 8. This visit went well and the State Library is pleased with our oversight of grant projects funded through the IMLS. She also presented an email from a patron who deeply appreciates the Library's offering of Libby; and correspondence from Mark Ellickson regarding a second draft of revised survey questions and summary.

V. President's Report

A. Election of Officers

Jolene Klingenberg initiated the annual election of officers. She presented a slate: Jolene as president; Jane Barker as Vice President; Jenny Renfrow as treasurer; Jan Niehaus as secretary—all continuing their previous positions. Betsy Simmons made a motion to accept this slate; seconded by Jane Barker; and the slate of officers was officially elected by unanimous roll call vote: Jolene Klingenberg, aye; Betsy Simmons, aye; Jenny Renfrow, aye; Jane Barker, aye; Connie Agard, aye; Jan Niehaus, aye; Toni Schmidt, aye.

1. Board of Trustees [Roster](#)

This was presented and reviewed after the vote. No changes.

B. Survey and invoice

Jenny Renfrow motioned to approve the invoice of \$13,500 from Opinion Research Specialists for operating the survey, seconded by Connie Agard. The board approved the invoice by roll call vote: Jolene Klingenberg, aye; Betsy Simmons, aye; Jenny Renfrow, aye; Jane Barker, aye; Connie Agard, aye; Jan Niehaus, aye; Toni Schmidt, aye.

In addition, the board voted to approve the county elections cost of \$12,779 for April 2027. Jane Barker motioned to approve, seconded by Jan Niehaus, and the motion passed unanimously by roll call vote: Jolene Klingenberg, aye; Betsy Simmons, aye; Jenny Renfrow, aye; Jane Barker, aye; Connie Agard, aye; Jan Niehaus, aye; Toni Schmidt, aye.

C. Date of ballot initiative

Betsy Simmons motioned to approve the date for the ballot initiative as April 2027, seconded by Jenny Renfrow. Motion passed unanimously by roll call vote: Jolene Klingenberg, aye; Betsy Simmons, aye; Jenny Renfrow, aye; Jane Barker, aye; Connie Agard, aye; Jan Niehaus, aye; Toni Schmidt, aye.

VI. Library Financial Report

A. May 2026 Balance Sheets/Budget Report; May 2026 Commerce Bank Statement

Kathleen pointed out that the library's spending is on target with 9.42% of funds remaining but 8% of the year left. She provided an update on county revenue—some still waiting but funds trickle in through the summer; she expects next year's budgeted revenue to be similar.

B. MOSIP May 2026

The board reviewed bank and MOSIP statements.

VII. Director's Report

A. May 2026 and Statistical Report

The board reviewed the director's report. The library welcomes new employee Humnah Khan; summer reading club is off to a strong start; and the library's Juneteenth celebration will take place on Friday at Deer Creek Park.

VIII. Old Business

A. Draft Library Budget Packet FY 2026-2027

Jenny Renfrow motioned to approve the proposed FY 2026-2027 budget as presented, seconded by Connie Agard. The board unanimously approved the budget by roll call vote: Jolene Klingenberg, aye; Betsy Simmons, aye; Jenny Renfrow, aye; Jane Barker, aye; Connie Agard, aye; Jan Niehaus, aye; Toni Schmidt, aye. The board discussed usage of treasury strips.

IX. New Business

A. Cyber liability proposal

The board agreed to table this proposal until August 2026 to accommodate discussion of the ballot initiative.

X. Closed Session - Board will vote on whether to hold a closed meeting pursuant to Subsection (13) of Section 610.021 RSMo, to discuss individually identifiable personnel records, performance ratings or records pertaining to employees.

Connie Agard motioned to go into closed session pursuant to agenda item X. She was seconded by Jenny Renfrow. At 6:30 PM the board went into closed session via roll call vote: Jolene Klingenberg, aye; Betsy Simmons, aye; Jenny Renfrow, aye; Connie Agard, aye; Toni Schmidt, aye; Jan Niehaus, aye.

XI. Adjournment

The closed session, as well as the board meeting, adjourned at 7:01 PM.

Submitted by Ronya McCool


Jan Niehaus, Secretary

Jolene Klingenberg, Board President

9/14/2026
Date